



Shaw C of E Primary School

Corsham Road
Shaw
Melksham
SN12 8EQ

11th September 2020

Dear Parents

Before and After School Club

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www.shawprimary.com

I am delighted to tell you that we are able to re-open our wraparound care provision from Monday 21st September.

It will look quite different from what you are used to so please read the following very carefully.

Before School Care

- 8am until normal “bubble entry” time.
- £3 per session **MUST** be booked at least 24hrs in advance via School Money.
- **NO** food or drink provided, breakfast at home please and use toilet at home.
- In the school hall – accessed via the hall gate – please ring bell provided. (NO ACCESS AFTER 8.20am, to avoid clashes with other bubble entry times)
- Children sat strictly at year group bubble tables, separated by at least 3m from other tables – no bubble mixing permitted. Activity boxes will be provided for use of that bubble only. The club will be table based only.
- Children supervised to class at “bubble entry” time.
- Limited numbers per year group.

After School Care

- “Bubble exit” time until 5pm.
- £5.50 until 4.30pm, £6.50 until 5pm **MUST** be booked via School Money at least 24hrs in advance.
- Drink and small snack provided.
- In school hall – pick up from hall gate – please ring bell provided.
- Children sat strictly at year group tables or playing outside in year group bubbles – no bubble mixing permitted. Activity boxes will be provided for use of that bubble only. Most time will need to be spent at the tables.
- Children supervised into hall at end of school day and dismissed via hall kitchen door.
- Limited numbers per year group.



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Essential booking information

- All places must be booked via School Money at least 24 hrs in advance – there are strictly NO LATE BOOKINGS.
- If you usually use vouchers you may need to pay online for the first few sessions pending receipt of the vouchers.
- We will then still be accepting vouchers as regular payments but please note that it is YOUR responsibility to go on school money and book the sessions you need each week using these vouchers. The school office will NO LONGER BE PLACING THE BOOKINGS for you.

Thank you for your co-operation in the above for the first few days of operation. Apologies for the inconvenience.

How is this Covid -secure?

As with everything we are doing, we can not guarantee total Covid safety. However, the following measures have been put in place. By using the service you understand that none of the measures can be totally guaranteed but will work on the basis of best endeavour.

- Children will not be admitted with temperature or persistent coughs or other COVID symptoms.
- Bubble tables and equipment boxes used ONLY by that year group bubble.
- Minimum food handling by adults at ASC and no breakfast service.
- Tables well spaced in the large hall space – at least 3m spacing between tables and children forward facing when at tables.
- Any outside time also only in year group bubbles.
- Children using only the daytime year group bubble toilets (youngest children accompanied)
- Enhanced cleaning regime during and after clubs have ended.
- Nominated staff members to deal with any “close contact” needs for younger children working across maximum of 2 bubbles each day with PPE as needed.
- Limited numbers per year group bubble.

If you wish to use this service please book your places on School Money as soon as possible.

Our ability to run this service is based on the information previously provided by you by email so please ensure that you use the service if you have indicated that you would. You may use the service even if you did not respond to Mr White’s original email. Finally, we need to reserve the right to alter or cancel the service if demand turns out to be lower than predicted.

We hope that working parents will find this a useful service once again.

Yours sincerely

Simon White
Headteacher